

COUNCIL WORK SESSION JUNE 12, 2012

The work session of the Council of the Town of Altavista was held in the Conference Room of the Municipal Building, 510 Seventh Street, on June 12, 2012 at 6:00 p.m.

Council members

present: Mr. J.R. Burgess
Mr. Ronald Coleman
Mrs. Beverley Dalton
Mr. Charles Edwards
Mr. Bill Ferguson
Mr. Michael Mattox

Council members

absent: Mr. Jay Higginbotham

Also present: Mr. J. Waverly Coggsdale, III, Town Manager
Mr. Dan Witt, Assistant Town Manager
Mrs. Tobie Shelton, Finance Director
Mr. Steve Bond, Wastewater Treatment Plant Manager
Mrs. Mary Hall, Administration

Mayor Burgess called the meeting and welcomed everyone.

Mr. Coggsdale advised the purpose of the meeting was to discuss the downtown streetscape and infrastructure improvements (Projects 5 & 6) and Main and Pittsylvania intersection improvements. He touched on the components of the project. He presented Council with a sheet listing the engineer's opinion of probable costs. He stated the project comes in under \$1 million.

Mayor Burgess questioned if the pricing would be better if they were bidded together.

Mrs. Dalton questioned how much of the funds were coming from the Virginia Department of Transportation (VDOT).

Mr. Coggsdale responded the VDOT will cover 98% with the Town being responsible for 2%.

Mr. Tim Wagner, Wiley & Wilson, stated the 98% would be for the streetscapes portion and the LAP. Utilities are the Town's responsibility.

Mr. Mattox questioned the age of the water lines in the area.

Mr. Wagner stated the sewer lines on Pittsylvania and Main date back to 1907 as well as the 10" water line running up Main Street. He noted a line on Pittsylvania Avenue coming from the Water Plant was likely installed when the Water Plant was built.

Mr. Edwards questioned the Town's total expenditures.

Mr. Coggsdale stated it should be in the neighborhood of \$3.1 million. This covers the infrastructure, streetscapes and the intersection project.

Mayor Burgess asked if Council wanted to do the projects together or separately.

Council discussed options for bidding the projects and decided to bid Project 5, 6 and the intersection together and to make sure it is phased.

Mr. Coggsdale referred to some parking issues on Pittsylvania Avenue and noted some of the options referring to the two west lanes stating the street is really not wide enough for two lanes. He suggested taking out one of the westbound lanes and developing parking on each side. Mr. Coggsdale stated he wanted to make Council aware of this issue.

Mr. Coggsdale referred to the Task orders associated with Projects 5 and 6. Task Order 8 references the advertising bid portion of the project. Task Order 13 is for the water, waste water and storm sewer portion of Projects 5 and 6, this allows Wiley and Wilson to make changes to the drawings as needed and then proceed with the advertising and bidding of the project as necessary. The streetscape side of the task order is in the amount of \$10,400 and the water, wastewater and storm sewer is estimated at \$5,600. These funds are estimated in the numbers discussed earlier.

Mr. Higginbotham arrived at 6:45 p.m.

A motion was made by Mrs. Dalton, seconded by Mr. Coleman, to approve Task Orders 8 and 13 for Projects 5 and 6.

Motion carried:

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| VOTE: | Mr. J.R. Burgess | Yes |
| | Mr. Ronald Coleman | Yes |
| | Mrs. Beverley Dalton | Yes |
| | Mr. Charles Edwards | Yes |
| | Mr. Bill Ferguson | Yes |
| | Mr. Jay Higginbotham | Abstain |
| | Mr. Mike Mattox | Yes |

Mayor Burgess adjourned the meeting at 6:49 p.m.

J.R. Burgess, Mayor

J. Waverly Coggsdale, Clerk